



REPUBLIC OF THE PHILIPPINES

TARIFF COMMISSION

TC Form 4 REQUEST FOR WITHDRAWAL / SUSPENSION OF TARIFF CONCESSION

(To be submitted in duplicate)

For TC use only

TCI (WS) No.: _____

Date : _____

Records Officer : _____

GENERAL INFORMATION

A. Petitioner

1. Name of Petitioner: _____

2. Name of Head of Company/Position: _____

3. Contact Details:

a. Main Office:

Contact Person : _____

Position : _____

Tel./Fax Nos. : _____

Email Address : _____

Address : _____

b. Plant/Factory:

Contact Person : _____

Position : _____

Tel./Fax Nos. : _____

Email Address : _____

Address : _____

4. SEC Registration No.: _____

Date Registered: _____

5. BOI Registration No.: _____

Date Registered: _____

6. ISO Certification (type and no.): _____

Date Registered: _____

II. PRODUCT INFORMATION

A. Subject Article(s)

Subject Article	AHTN Subheading No.	Rate of Duty (%)		
		Applied MFN	(Name of FTA)	
			Existing	Requested

A1. Brief Description, Specification, and Uses of Subject Article(s)

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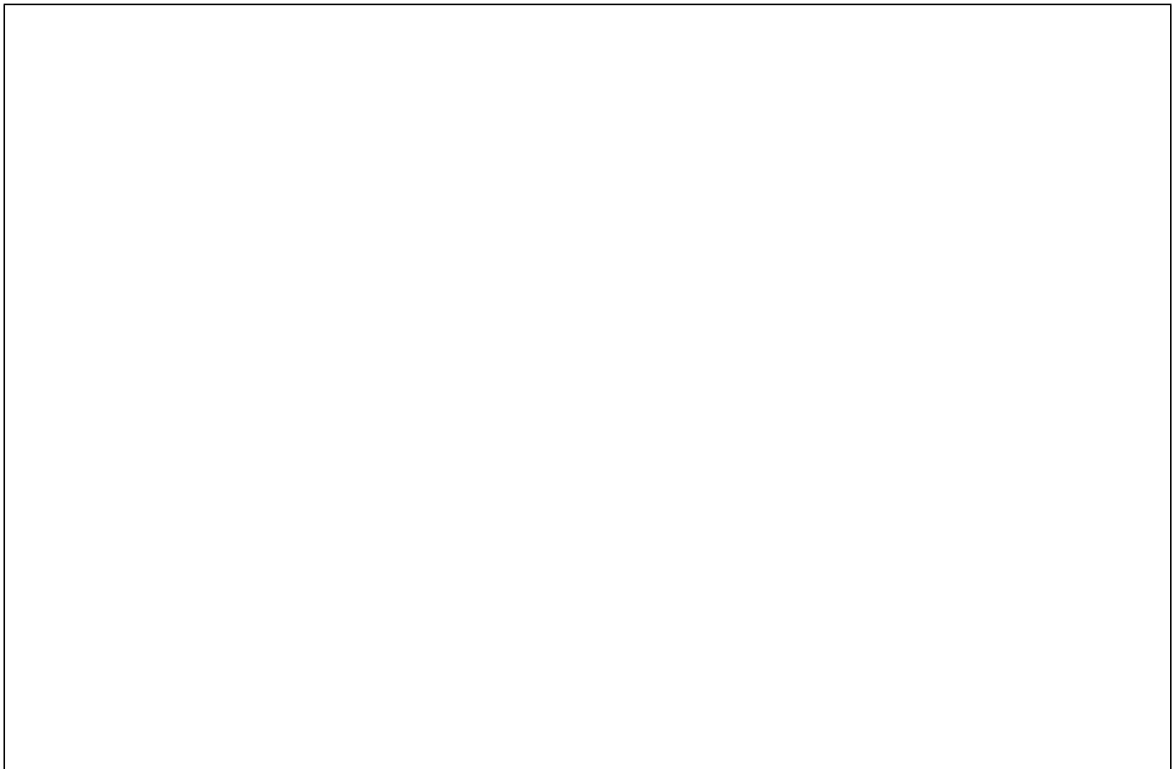
A2. Brief Description of Production Process of Subject Article(s)

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B. Reasons for the Request



B. Expected Benefits of Withdrawal/Suspension of Tariff Concession (in terms of lower selling prices, cost savings, among others) – for monitoring by the Commission



III. RELEVANT ECONOMIC AND FINANCIAL DATA

(For the last three (3) years. Please use additional sheets if there is more than one subject article being requested for withdrawal/suspension of tariff concession.)

A. Production, Sales and Inventory Data

A1. Production Data (Please indicate size, type or grade of the subject article)

Product:			
Year	Annual Rated Capacity (unit of measure)	Actual Production	
		Volume (unit of measure)	Value (P)

A2. Sales Data (Please indicate size, type or grade of the subject article)

Product:						
Year	Domestic			Export		
	Volume (unit of measure)	Value (P)	Market Share (%)	Volume (unit of measure)	Value (P)	Country of Destination

A3. Beginning and Ending Inventory (Please indicate size, type or grade of the subject article)

Product:				
Year	Beginning Inventory		Ending Inventory	
	Volume (unit of measure)	Value (P)	Volume (unit of measure)	Value (P)

B. Employment

Year	Total Number of Employees	Number of Employees Directly Involved in Production

C. Selling Prices (Please indicate size, type or grade of the subject article)

Product:		
Year	Domestic Selling Price of subject article (local product) (P/unit)*	Domestic Selling Price of Imported Counterpart (P/unit)*

*indicate unit of measure

D. Importation of Subject Article (for the last five years)

Year	Volume / unit of measure	Value (CIF US\$)	Landed Cost (P/unit)

E. Additional Investments/ Expansion Programs

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F. Other Known Philippine Manufacturers

Name of Company	Address

G. Known Major Producers in ASEAN/Concerned Exporting Countries

Country	Name of Company	Address
Country 1	Company 1	
	Company 2	
	Company 3	
Country 2	Company 1	
	Company 2	
	Company 3	

H. Production Cost

Production Cost (Note: If product is of different grade, sizes, types or models, choose one that is most representative and/or saleable).

Product Specification _
Unit of Measure

1. Unit Cost of Production	AHTN Code	Tariff Rate (%)	Per Unit cost (P)
Materials and Supplies:			
Direct raw materials (locally produced)			
(1) _____	_____	_____	_____
(2) _____	_____	_____	_____
(3) _____	_____	_____	_____
(4) _____	_____	_____	_____
(5) _____	_____	_____	_____
Direct raw materials (imported)			
(1) _____	_____	_____	_____
(2) _____	_____	_____	_____
(3) _____	_____	_____	_____
(4) _____	_____	_____	_____
(5) _____	_____	_____	_____
Direct Labor			_____
Manufacturing Overhead:			
Indirect Labor			
Fuels:			
Gasoline			_____
Diesel			_____
Bunker			_____
Others (Please specify)			_____
Electricity			_____
Water			_____
Packaging			_____
Depreciation			_____
Other Costs (Please specify)			
i. _____			_____
ii. _____			_____
iii. _____			_____
2. Total Unit Cost			_____
Administrative Expenses			_____
Selling Expenses			_____
3. Total Cost to Produce and Sell			_____

IV. CERTIFICATION

I hereby certify that all information contained herein is true and correct and relate to the subject article(s).

I commit that any additional information required will be submitted within 10 working days after receipt of request from the Commission. Non-submission of the same is an indication that I will no longer pursue the application.

Petitioner's Signature over Printed Name

GENERAL INFORMATION AND INSTRUCTIONS

- A. The domestic producer(s)/applicant(s) is required to accomplish this questionnaire and submit the same to the Tariff Commission (TC). Please use additional sheet/s if necessary.
- B. The domestic producer/applicant providing the information must ensure the following:
 - The questionnaire is completely and accurately filled up;
 - An explanation/justification is provided when data is lacking; and
 - Submission of an Excel file of all price and financial data.
- C. The following must be attached to this Form:
 - Petition letter
 - TC Advance Ruling on Tariff Classification, if any
 - Company Profile
 - Audited Financial Statements (for the last three years)
- D. TC reserves the right to request additional information deemed necessary in the investigation. Non-submission of required information within the deadline/s set by TC is an indication that the domestic producer(s)/applicant(s) is not serious in pursuing the application and may cause TC to archive the petition, without prejudice to re-filing of the same petition after six months.
- E. Information submitted is subject to verification.
- F. Information deemed confidential should be so marked.
- G. The TC investigation will commence only upon submission of the fully accomplished questionnaire and supporting documents by the domestic producer(s)/applicant(s). The domestic producer(s)/applicant(s) will be informed of the commencement of the TC investigation.
- H. An application for Withdrawal of Tariff Concession and/or Suspension of Tariff Concession will require payment of a filing fee and other applicable fees/charges. Payment shall be made within five calendar days from receipt of Notice of Billing. Non-payment of applicable fees/charges is an indication that the domestic producer(s)/applicant(s) is not serious in pursuing the application and may cause TC to archive the petition, without prejudice to re-filing of the same petition after six months.